



CCTV Policy

Policy overview and purpose

CCTV systems are installed (both internally and externally) in premises for the purpose of enhancing security of the building and its associated equipment, as well as creating a mindfulness among the occupants, at any one time, that a surveillance security system is in operation within and/or in the external environment of the premises during both the daylight and night hours each day. CCTV surveillance at the West Sydney Wolves Sports Association is intended for the purposes of:

- protecting the building and assets, both during and after business hours
- promoting the health and safety of those who enter the premises
- preventing bullying
- reducing the incidence of crime and anti-social behaviour (including theft and vandalism)
- assisting in identifying, apprehending and prosecuting offenders

Underlying principles

The West Sydney Wolves Sports Association has a responsibility for the protection of its property and equipment, as well as providing a sense of security to its employees, members and others who enter its premises. The West Sydney Wolves Sports Association owes a duty of care and utilises CCTV systems and their associated monitoring and recording equipment as an added mode of security and surveillance.

The use of the CCTV system will be conducted in a professional, ethical and legal manner and any diversion of the use of CCTV security technologies for other purposes is prohibited by this policy.

Information obtained through the CCTV system may only be released when authorised by Directors of the West Sydney Wolves Sports Association and must be requested in writing before consideration will be given. The West Sydney Wolves Sports Association has no obligation outside any legal requirements to provide information or footage.

The West Sydney Wolves Sports Association will not engage in covert surveillance.



Use of CCTV surveillance

The West Sydney Wolves Sports Association will provide a copy of this CCTV Policy on request to staff, patrons, third party service providers and visitors to the venue.

In relevant circumstances, CCTV footage may be accessed:

- By a person required by law to make a report regarding the commission of a suspected crime
- To assist management in establishing facts in cases of unacceptable behaviour
- To data subjects (or their legal representatives), pursuant to an access request where the time, date and location of the recordings is furnished to West Sydney Wolves Sports Association venues
- To individuals (or their legal representatives) subject to a court order
- To the West Sydney Wolves Sports Association insurance company where the insurance company requires same in order to pursue a claim on its behalf.

Any person who objects to the use of a CCTV system or wishes not to be a data subject should not enter the premises. Entering the premises is acknowledgment of acceptance of this policy and the use of the CCTV system.

Policy review date - June 2023